

DERRY TOWNSHIP BOARD OF SUPERVISORS

Minutes, January 6, 2025 Reorganization/Regular Meeting

5:00 p.m.

The reorganization meeting of the Derry Township Board of Supervisors was called to order by Gina Rosso in the Municipal Building at 5321 Route 982, Derry, PA at 5:00 p.m. and the Pledge of Allegiance was recited.

Motion was made by Steve Siko and seconded by Donald Kepple to adjourn the previous meeting.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Members present were: James Prohaska, Donald Kepple and Steve Siko-Supervisors; Gina Rosso, Solicitor; Terry Giannini, Code Enforcement Officer; Donna Wano, Secretary/Treasurer

Motion was made by Donald Kepple and seconded by Steve Siko to elect James Prohaska Chairman for the year 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by James Prohaska to elect Donald Kepple Vice Chairman for the year 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to appoint Donna Wano as Secretary for the year 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to appoint Donna Wano for Treasurer for the year 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to set the Treasurer's Bond at \$1,000,000 for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to designate First Commonwealth and PLGIT as depositories for Derry Township funds for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to set the mileage rate at \$.70 per mile for calendar year 2025 per the IRS rate.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to appoint Donald Kepple, James Prohaska, and Steve Siko as Roadmasters for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to maintain three Road Districts as follows: District 1 - Donald Kepple; District 2 - Steve Siko, and District 3 - James Prohaska.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to appoint the firm of Dodaro, Dalfonso, Matta, and Cambest as Solicitor for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to appoint Gibson-Thomas Engineering Co., Inc. as Engineer at will for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to appoint Kelly, Sparber, White & Associates LLC as Accounting and Payroll Services for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to appoint Emil Bove of Bove Engineering as Certified Sewage Enforcement Officer for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to appoint Varine-Slavin for the Insurance Contract for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to appoint Terry Giannini as Emergency Management Director for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to appoint Donna Wano as Right-to-Know Officer for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to appoint Brian Edmiston to the Vacancy Board for 2025.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by to Steve Siko and seconded by Donald Kepple to appoint Patrick Dicesere to the Derry Township Municipal Authority Board for a five-year term.

Voting: Donald Kepple- yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to appoint Mark Piantine as Fire Chief for 2025.

Voting: Donald Kepple – yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to hold meetings on the first Tuesday of each month for 2025 with the exceptions of Wednesday, May 7 due to PSATS Conference and Wednesday, November 5 due to Election Day on Tuesday, November 4. These meetings will be held at 5 p.m. in the Derry Township Municipal Building, 5321 Route 982, Derry, PA 15627.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to approve the Board of Supervisors attendance at the Annual State Convention of the Pennsylvania Association of Township Supervisors to be held May 4-7, 2025 with the voting delegate to be the Chairman or Vice Chairman. Supervisors will be paid their normal wages and expenses that include room, meals, and travel.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to continue all policies and procedures, millage, fire hydrant and street light taxes at 2024 levels:

Real Estate Tax	-	3 mills
Public Fire Tax	-	1 mill (adopted Ordinance 11/1/2022)
Earned Income Tax	-	1% = 50% to Township 50% to School District
Amusement Tax	-	5% - Price of Admission
Municipal Lien Letters	-	\$25
Street Light Tax	-	Flat Rate: \$20 occupied parcels \$10 vacant parcels
Fire Hydrant	-	Flat Rate: \$6
Driveway Permits	-	\$25
Road Bonding	-	\$12,500 per mile
Solicitation Permits	-	\$50 per month
Encroachment Permits	-	Per PennDOT Fee Schedule

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to adjourn the reorganization meeting and start the regular meeting.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Announcements:

Christmas Tree Recycling – residents to drop off trees by the fence where posted. Residents instructed to remove vehicles and basketball hoops from roads during the winter to allow snow plows to get through. Also, requested residents not to throw snow on Township Road Right of Ways.

The meeting was opened to the public for comments:

Mark Piantine, DTVFD gave year-end review. Fire Department had 613 calls for 2024 which is 1,788 manhours; off-site training for 12 men at 80 hours, 960 manhours; in-house training (monthly), 1,552 manhours. ISO Class 5 – trying to get reclassified because didn't get credits that would have placed us in Class 4. Planning to do newsletter along with fund drive.

Motion was made by Donald Kepple and seconded by Steve Siko to approve Minutes of December 3, 2024 and December 18, 2024.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to approve the payroll of December 5 and 19, 2024 for payment.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to approve the bills of December 4 and 18, 2024 for payment.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to approve the Treasurer's Report for December 2024.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to approve Pay Estimate #2 in the amount of \$70,844.93 to Kukurin Contracting, Inc. for the Guthrie Road Waterline Extension Project.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to approve Partial Settlement of Case at Docket No. 4072 of 2021 of the Westmoreland County Court of Common Pleas establishing a permanent board seat appointment to the Board of the Latrobe Municipal Authority.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to approve Resolution No. 677-2025 authorizing the disposition of public records in accordance with the Municipal Records Manual.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Steve Siko and seconded by Donald Kepple to approve Resolution No. 678-2025 authorizing the purchase of real estate identified as Parcel ID No. 45-41-00-0-058 in the amount of \$10,371.00.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes

Motion was made by Donald Kepple and seconded by Steve Siko to recess until Tuesday, February 4, 2025 at 5 p.m.

Voting: Donald Kepple-yes, Steve Siko-yes, and James Prohaska-yes